



**EMBASSY OF GREECE
HELSINKI**

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Helsinki, 9th May 2025
Ref.: F.085/29/AS 167

- To:**
- a) **Hedin Automotive Bavaria Oy**
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 - c) **K-Auto Helsinki**
Mr. Karl Salmelin
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Subject: Invitation to submit an offer for the purchase of a new official vehicle by this Embassy

The Embassy of Greece in Helsinki, taking into account the provisions of Greek Law 4412/2016, as amended and in force, intends to proceed with the direct purchase order of a new, anti-pollution technology, vehicle for the official needs of this Mission, on a budgeted expenditure of up to sixty thousand Euros (€60,000.00), including VAT, which will replace the existing official vehicle MERCEDES-Benz E 4D Sedan, model 2006, and invites interested parties to submit a relevant offer, strictly complying, at least, with the technical specifications referred in the annexed table.

The offer to be evaluated should include:

- a) A detailed description, including the characteristics of the proposed vehicle, the warranties, the price per unit of the equipment offered, any additional charges and VAT,
- b) The final amount, including any additional charges and VAT, which should not exceed the total budget;
- c) The corresponding VAT and any additional charges,
- d) The duration of the validity of the offer;
- e) The time of delivery of the vehicle, **not later than the 10th December 2025**,
- f) The inclusion of offer or discount for the exchange of the existing vehicle.

The offer must meet, at least, all the technical specifications set out in the annexed table and the final amount, including any additional charges and VAT, must not exceed the amount of sixty thousand Euro (60,000.00 €).

The offers can be submitted electronically (in PDF format, to the e-mail address: gremb.hel@mfa.gr) or sent/submitted in paper (in a sealed envelope) to the Secretariat of the Greek Embassy (Maneesikatu 2A4, 00170 Helsinki), **no later than the 14th May 2025 at 16:00pm, with the indication: "Invitation to submit an offer for the purchase of a new official vehicle by the Greek Embassy in Helsinki"**.

Offers received later than the above-mentioned deadline, will not be considered.

The criterion for the final decision will be the most economically advantageous offer based on the final amount.

Before the signing of an Order Agreement, the awarded company should provide the following:

- tax clearance and insurance certificate,
- a copy of the criminal record of the legal representative,
- a copy of the registration at the National Business Registry,
- a certificate of the current representation of the company
- IBAN of the company's bank account.

The Embassy reserves the right to request additional information necessary for the evaluation of the offers, and the companies are obliged to provide them. Furthermore, the Embassy reserves the right to cancel the process and repeat it with or without modification of the terms. Participants have no financial claim in this case. Offers by companies that have not been invited to submit an offer will not be considered.

The selected company will be notified in writing via email by the Embassy.

The Ambassador

Natalia-Maria Karageorgou
Minister Plenipotentiary A'

annexes: page 1 (table of technical specifications)

TABLE OF TECHNICAL SPECIFICATIONS

The vehicle must be of sedan type, anti-pollution technology, hybrid, with a budgeted cost of up to sixty thousand Euros (60,000.00€) including VAT, be accompanied by an explicit written guarantee of delivery time no later than December 10th, 2025 and meet at least the following specifications:	
1. New and not used vehicle, production year not earlier than the year 2024 2. Hybrid engine (gasoline/electric) 3. Automatic Transmission 4. Four-wheel drive 5. Four (4) doors and electric luggage compartment opening/closing 6. Electrical windows 7. Heated windscreen front and rear 8. An installed flag stand on the front right side 9. A complete set of 19" winter wheels (tires and rims) 10. Leather seat upholstery 11. Automatic dual-zone air conditioning 12. G.P.S. 13. Exterior color: metallic black or dark blue 14. Exchange of an existing old Mercedes-Benz E 4D Sedan, model 2006, the exchange/sale price of which will be offset against the final purchase amount of the new vehicle	
BUDGET COST – VAT INCLUDED	
60.000,00 Euro	